

Morningstar OfficeSM Suite

The screenshot displays the Morningstar Office Suite interface. On the left, a vertical navigation bar lists modules: Home, Client Management (Clients, Prospects, Billings, Activities, Alerts, Mail Merges, Task Manager, Note Manager, Saved Reports), Portfolio Management, Investment Planning, Research, Report Studio, Workspace, and Reports (Q1 2010, Q2 2010, Q3 2010, Q4 2010). The main content area includes sections for Announcements (Date: 5/3, Headline: Monthly Data Update; Date: 4/22, Headline: August Training and Special Class), Top Securities in Practice (Monday, May 2, Total Assets: \$5,009,395, YTD Ret %: -0.22), Practice Summary (Total Active Clients: 8, Total Prospects: 5, Avg Balance Per Client: \$2.81M, Avg Proposal Size: \$256K, Total AUM: \$22.45M), Market Barometer (Value: 0.90, Core: 1.19, Growth: 0.72 for Morningstar, Dow, S&P 500, Nasdaq), Recent Clients (Jim Jones, Gary Edwards, Melvin Sheets), and a detailed Account Details and Asset Allocation section. A bottom banner says 'ABCs.'

Morningstar OfficeSM Suite integrates practice and portfolio management to streamline workflows and elevate the advisor-client relationship.

Portfolio Management and Performance Reporting

Morningstar OfficeSM Suite features complete transaction-based portfolio management to aggregate all assets and accurately monitor client account performance. A batch reporting feature automatically generates PDF client reports for a single client or an entire practice, making it easy to print, email, or upload them. All reports are archived for future access.

Client Relationship Management

Client collaboration and communication is fully integrated via Redtail CRM or advisors can integrate with other third-party CRM solutions.

Built-in tools such as the Client Web Portal make it easy to quickly and securely share important documents with clients anytime. It eliminates the painstaking process of printing, compiling, and mailing reports—saving time and lowering the costs of client communication. Advisors can post a single

report or automatically generate and send a series of reports to different clients. It's also possible to share other documents such as wills, tax forms, or newsletters.

Mobile Application

Advisors can use the Morningstar for AdvisorsSM iPad[®] app to monitor firm health, top clients, exposure to market changes, and other metrics.

Morningstar[®] Back Office ServicesSM

Morningstar Office Suite includes daily custodial import and reconciliation services. This allows advisors to log in to Morningstar Office Suite each morning and view up-to-date client data from their custodians, as well as held-away assets via Morningstar[®] ByAllAccounts.[®] Morningstar can also convert the data from other systems, importing the entire transaction history for a practice with cost basis information. Conversions are available for Advent Axys,[®] Advent Portfolio Exchange,[®] PortfolioCenter[®]

Portfolio Monitoring and Rebalancing

Morningstar[®] Total Rebalance Expert[®] provides comprehensive portfolio monitoring and rebalancing at the household or account level. Advisors can also use tax-aware tools to harvest tax losses opportunistically, manage cash, and minimize fees and capital gains distributions

Investment Data

Along with data for open-end mutual funds, stocks, variable annuity/life subaccounts, exchange-traded funds, closed-end funds, separate accounts, and 529 college-savings plans, Morningstar Office Suite includes data for offshore funds, hedge funds, and bonds.

Learn more or request a trial

Call: +1 866 685-4494

Visit: <http://mscomm.morningstar.com/MorningstarOfficeTrial>