Integrations Available for Advisor Workstation

ClientWorks

Data Integration with ClientWorks

Advisor Workstation subscribers can easily import relevant data, including securities and shares, from ClientWorks. By importing data directly into Advisor Workstation, advisors can decrease errors, reduce compliance risk, and provide their clients with a complete financial analysis that takes into account real-time portfolio holdings. With less time spent on back-office tasks, there's more time to cultivate client relationships and prospect for new clients.

Key Benefits

- Allows transfer of client, portfolio, and holdings data
- Reduces manual data entry, saving hours of time and effort
- Decreases data errors and the time it takes to fix them
- Improves speed of service
- Reduces compliance risk via the use of consistent data across applications
- Provides a complete financial analysis for clients

Integration Entitlement

1. Your ClientWorks integration was enabled upon account activation.

2. Import entitlement has been set up under your Master RepID.
   - This means accounts that fall under your Master RepID can be imported into your Advisor Workstation account.

3. Import entitlement can only be set up under one Master RepID at a time.

4. Split RepCodes
   - Accounts affiliated with Split Rep Codes can be imported into Advisor Workstation.

5. Even though you might see account data in ClientWorks associated with other RepIDs, only the accounts associated with the Master RepID entitlement is set up under, can be imported into Advisor Workstation.

6. If you are running into an error message when importing data, the accounts you are looking to import may be affiliated with a different Master RepID than what your entitlement is set up under. Please reach out to the CTM team utilizing the message below to confirm:
   - Please review the accounts listed below and confirm if my Advisor Workstation Import Entitlement includes these accounts:
     - List account #'s
     - List RepID the account #'s fall under – please include if you know the *RepID*
     - Morningstar Username - see *"Advisor Workstation Login Credentials"* below to find
     - InstID example: LPL2

   - CTM will confirm what RepID is being used for entitlement – if these accounts don't align with how entitlement is currently set up, entitlement can be updated, if necessary.
   - If account numbers and RepID entitlement match, please reach out to the Morningstar Support Team to further investigate:
     - AdvisorSupport@morningstar.com
     - (877) 409 – 0473

Integrations Available for Advisor Workstation

eMoney Advisor (Wealth Vision)

The Morningstar and eMoney Advisor integration saves you time by eliminating the need to switch between the two platforms. With this integration, you can get seamless access to Advisor Workstation FINRA-reviewed reports directly within eMoney Advisor. This integration also gives you the ability to import client data (existing client positions) from eMoney Advisor into Advisor Workstation.

Morningstar Advisor Workstation / eMoney Integration Set Up

1. Log in to eMoney and click “Applications” then “Setup”
2. Select “Morningstar Advisor Workstation” from the menu provided
3. Enter your Morningstar Advisor Workstation login credentials
4. Click “Send”
5. Once authenticated, you can begin using the integration features

How to View Your Morningstar Advisor Workstation Login Credentials

1. Log in to Advisor Workstation
2. Click on the “Help” menu at the top of your screen
3. Click on “Support”
4. The dialog box contains your login credentials

MoneyGuidePro

Morningstar Advisor Workstation integrates with MoneyGuidePro to streamline data transfer and reduce manual entry. With one click, users can export client portfolios, including underlying holdings, into Advisor Workstation for detailed analysis through reports like Portfolio Snapshot and Portfolio X-Ray. Additionally, key Morningstar portfolio reports, including individual security reports, can be generated directly within MoneyGuidePro. This integration also gives you the ability to import client data (existing client positions) from MoneyGuidePro into Advisor Workstation.

Morningstar Advisor Workstation / MoneyGuidePro Integration Set Up

1. Login to MoneyGuidePro (MGP) and click “User Options” on the Main Menu
2. Click “Partner Options” on the left menu and scroll down to the section for Morningstar
3. Verify the radio button for “Morningstar Advisor Workstation” is set to “Yes” and the “Advisor Workstation Institution ID” is correct
4. Click “Add/Edit Advisor Workstation Login”
5. Enter your Morningstar Advisor Workstation login credentials and click “Done”

How to View Your Morningstar Advisor Workstation Login Credentials

1. Log in to Advisor Workstation
2. Click on the “Help” menu at the top of your screen
3. Click on “Support”
4. The dialog box contains your login credentials

RedTail

The Morningstar and Redtail integration saves you time by eliminating the need to switch between the two solutions. With this integration, you can get seamless access to Advisor Workstation portfolio-level and security-level reports directly within Redtail.

RedTail Integration Set Up From Morningstar

1. Your Login and Inst ID can be found by going to Help > Support.
2. The Access Code can be generated by navigating to File > User Profile > Integrations. In the integrations tab, select the integration partner; RDTAIL, and click the generate button.

RedTail Integration Set Up From RedTail

1. Click the integration Icon on the Redtail Main toolbar
2. Select Morningstar and input the following: Login, Inst ID, Access Code

Integrations Available for Advisor Workstation

RightCapital

The RightCapital integration with Morningstar allows you to generate Advisor Workstation reports based on holdings within client accounts.

n the report menu of each client plan advisors have the option to generate a Portfolio Snapshot, X-Ray, Investment Detail Report, or Stock Intersection Report using the client's holdings from the Profile> Net Worth area. The report will reflect all holdings with ticker symbols from each investment account. Holdings will flow from investment accounts linked through aggregation, integration or entered manually. These reports will display in a separate browser window after being generated.

RightCapital Integration Set Up
Please follow the instructions listed on Right Capitals Integration website linked here.

Albridge

The Albridge integration is included in certain solutions of Advisor Workstation. Please contact your sales representative to learn more.

File Sharing

Sharing files with others in your office is a fast, convenient way to collaborate on best practices and reduce the amount of duplication of effort for all users. File Sharing allows you to send client portfolios, models, research lists, etc., to others on your team.

File Share Setup
- File dropdown > File Sharing
- You can find a step-by-step set up guide linked here, or feel free to contact the Morningstar Support Team to help walk you through these steps:
  - AdvisorSupport@morningstar.com
  - (877) 409 – 0473

Support

Contacts
- Morningstar Advisor Workstation Support
  - AdvisorSupport@morningstar.com
  - (877) 409 – 0473
- LPL Client Technology Management (CTM)
  - CTM.mailbox@lpl.com

How to View Your Morningstar Advisor Workstation Login Credentials
1. Log in to Advisor Workstation
2. Click on the "Help" menu at the top of your screen
3. Click on "Support"
4. The dialog box contains your login credentials